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**Executive Director**  
Sandra Fitzpatrick

## **EXECUTIVE COMMITTEE MEETING MINUTES**

**Sunday, November 13, 2005, 4:00 – 6:00 P.M.**

Hyatt Regency Hotel, Irvine, CA 92614

**Approved**

### **I. Call to order**

The Meeting was called to Order by Acting Chair Jorge Lambrinos at 4:00 p.m. Marvin Schachter led the group in the pledge of allegiance. Committee members present included: Joanna Kim-Selby, Marvin Schachter, Jorge Lambrinos, and Brenda Ross. Sally Acosta was excused. Other Commissioners present included: Jim Davis and Henry Lacayo. Staff present included: Sandi Fitzpatrick and Sharon Jenkins. A quorum was established.

### **II. Approve Agenda**

M/S/C (Ross/Schachter)

**TO APPROVE THE AGENDA FOR THE NOVEMBER 13 MEETING WITH THE ADDITION OF UNIVERSAL DESIGN REGULATIONS.**

### **III. Public Comment**

None.

### **IV. Review of November 2005 Meeting**

Executive Director Fitzpatrick reviewed the November 2005 meeting held in conjunction with C4A's Allied Conference.

### **V. Executive Director's Report – Sandra Fitzpatrick**

#### **A. California Senior Legislature's Transition Report**

Fitzpatrick advised there would be a CSL transitional meeting Monday, November 14, 2005, involving CCoA, CSL, and CDA. Topics will include budget, finances, and transition timeline. Staff supervision is one of the issues still being discussed between State Controller's Office and CSL. CCoA's goal is to ensure a smooth and complete transition by June 30, 2006.

B. Associate Governmental Program Analyst Position

Carla Hett Smith is out on maternity leave with a termination date in mid-January 2006. Several applications have been received and the interviewing will start in January.

C. California Commission on Aging Membership

Jim Davis was recently appointed by the Governor. There are four vacancies – 3 Governor's, 1 Senate Rules. There are six reappointments pending – 3 Governor's, 2 Assembly Speakers, 1 Senate Rules.

M/S/C (Ross/Kim-Selby)

**TO APPOINT HENRY LACAYO AND JIM DAVIS TO THE EXECUTIVE COMMITTEE FOR A TERM THROUGH FEBRUARY 2006, TO ENSURE A QUORUM.**

D. Upcoming Chinese Delegation Visit

A group of Chinese Aging Dignitaries would like to visit the CCoA. The purpose of their visit is to study and obtain information about the U.S. Social Security System and its related laws, to learn about the U.S. Administration on Aging, the development of the aged communities and its volunteer service programs and activities, as well as international information exchange programs. Fitzpatrick was directed to continue communications with the Delegation liaison. Lily Lee Chen offered a reception in Los Angeles. Lambrinos and Chen will help Fitzpatrick set agenda.

**VI. CSL Proposals**

Ten proposals and two urgency proposals were the CSL's priorities for the 2005 Session. The urgency proposal would reduce the minimum amount required to be contributed to the CA Fund for Senior Citizens to \$200,000; drop indexing; and would designate the CCoA as the interim state entity for CSL's administrative purposes commencing on May 1, 2005. The CCoA will oppose the urgency proposal if it becomes a bill, as long as the "forced responsibility" language remains in the bill. The Executive Committee discussed future strategies to be reviewed with full membership.

**VII. White House Conference on Aging**

A. Review of Delegate Training Session

The delegate training session was held November 7, 2005, with about 100 attendees. Feedback was positive. Many delegates called on the CCoA to lead a state effort after the White House Conference on Aging (WHCoA).

B. Next Steps: December Conference.

Staff efforts will include notifying delegates of the California caucus, facilitating meetings with the delegation leader and working on a California reception.

C. Next Steps: Post-WHCoA Activities:

M/S/C (Lacayo/Ross)

**TO DIRECT THE EXECUTIVE DIRECTOR TO PURSUE GRANT FUNDING AND FOR THE CCOA TO ESTABLISH A COMMITTEE FOR POST-WHCOA EVENTS IN CALIFORNIA.**

**VIII. CCoA Operational Plan 2005-2007**

Final version of the Operational Plan was approved last meeting, distribution of plan will occur.

**IX. Review CCoA Meeting Schedule**

The purposed meeting schedule for 2005-06 was reviewed by the Executive Committee. The CCoA schedule does not include a meeting concurrent with the November 2006 C4A Allied Conference.

**X. Commissioner Reports**

No reports.

**XI. Universal Model Design Ordinance**

Schachter shared that the Department of Housing and Community Development (HCD) has certified a single model universal design ordinance pursuant to Section 17959 of the Health and Safety Code for voluntary adoption by local governments. Fitzpatrick and Schachter will research further.

**XII. Adjourn**

Lambrinos adjourned the meeting at 6:05 p.m.